

**OVERVIEW AND SCRUTINY  
(SOCIAL WELL-BEING)  
STUDY TEMPLATE**

AREA OF REVIEW	DETAILS/COMMENTS
<b>Title of Study</b> (name of Working Group)	Provision of Leisure Facilities Across the District Working Group
<b>Appointing Panel</b>	Overview and Scrutiny Panel (Social Well-Being) Formerly Overview and Scrutiny Panel (Service Delivery)
<b>Members Assigned</b> (including date Working Group appointed)	Date Appointed: 3 <sup>rd</sup> March 2009.  Councillors J D Ablewhite and P G Mitchell. Councillors Mrs P A Jordan and R J West were later appointed onto the Working Group in June 2009.
<b>Possible Co-Options to the Group</b>	None identified.
<b>Interests Declared</b>	Councillor P G Mitchell declared a personal interest into the study due to his involvement with the Stilton Skate Park Project.
<b>Rapporteur</b>	Councillor P G Mitchell
<b>Officer Support</b>	Miss H Ali, Democratic Services Officer, HDC Mr A Roberts, Scrutiny and Review Manager, HDC Mr R Ward – Head of Operations, HDC Mr J Craig, Service Development Manager, HDC
<b>Purpose of Study / Objective</b> (specify exactly what the study should achieve)	To investigate the provision of leisure facilities across the District, with a view to making recommendations on achieving an even distribution of facilities across the District and on meeting the ongoing revenue costs associated with such facilities.
<b>Rationale</b> (key issues and/or reason for conducting a study)	Raised as potential study area by Councillor P G Mitchell due to the current problems experienced at Stilton. Further information obtained from the Head of Operations and Panel concluded that due to the inconsistencies with the distribution of facilities across the District, a study should be undertaken.
<b>Terms of Reference</b>	As above.
<b>Links to Council Policies/Strategies</b>	Link to Community Aim: Developing Communities Sustainably. In particular, the objective to enable the provision of the social and strategic infrastructure to meet current and future needs.

**ACTION BY WORKING GROUP**

<b>Methodology / Approach</b> (what types of enquiries will be used to gather evidence)	Information from the Head of Operations.
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<b>External/Specialist Support</b>	N/A
<b>Existing Documentation</b>	Provision of Leisure Facilities for Young People – Report by the Head of Operations. Minutes of the meeting of the Overview and Scrutiny Panel (Service Delivery) – 3 <sup>rd</sup> March 2009.
<b>Evidence to be Obtained</b> (e.g. witnesses, documents, site visits, consultation, research, etc)	Further discussions with the Head of Operations.
<b>Reference Sites</b>	N/A
<b>Investigations</b>	As outlined above.
<b>Witnesses</b>	Mr R Ward, Head of Operations Mr J Craig, Service Development Manager Councillor C R Hyams, Executive Councillor for Operational and Countryside Services.
<b>Site Visits (if necessary)</b> (where and when)	None currently identified.
<b>Meetings of the Working Group</b>	First meeting held 30 <sup>th</sup> April 2009. Further meeting held on 13 <sup>th</sup> August 2009.
<b>Costs</b> (resource requirements, additional expenditure, time)	Officer time – both to provide support and conduct research.
<b>Possible Barriers to the Study</b> (potential weaknesses)	None currently identified.
<b>Projected Timescale</b> (Start and end times)	Start: March 2009 End: Unknown.